

**Heritage High School**

*Home of the Patriots!*

**NEW CLUB APPLICATION AND CONSTITUTION**

**DUE ON Friday, August 22-2026 by 12:08 PM**

**May be submitted to ES-101 or by email-**

**Banchierij@luhsd.net**

\*\*\* This will be the only time we accept club applications for the school year\*\*\*



 ACTIVITY CLUB ONLY FUNDRAISING CLUB

**CLUB NAME**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CLUB ADVISOR:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CLUB PURPOSE:** (What is the goal of your club? Be creative, but be realistic. Thoroughly explain the purpose and goals of your club and a list of what you want to accomplish)



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**ACHIEVING YOUR PURPOSE:** (How will you achieve your club’s goal/mission? What actions will you take to work toward its purpose? List your ideas for achieving your goals. Explain how those ideas relate to the purpose of the club)



**CLUB AND THE COMMUNITY**: (How will your club impact the school and/or the community? What things can the club teach, share, assist with, or use to entertain the student body and/or the community? Write down what your club can do to positively impact your school and community)



**AFFILIATION:** (Is your club affiliated with an outside nonprofit or philanthropic organization? If these organizations will be beneficiaries, please list the name(s) of these organizations?)



**ACTIVITIES AND FUNDRAISERS**: (All clubs are required to do a MINIMUM of two activities a year. Again be creative! Activities should be fun, related to the club, and you should learn something new from them. Activities can be a field trip or a fundraiser. Write down a list of ideas for activities and fundraisers for a 12-month period of time)



ARTICLE II – Membership & Recruiting

**MEMBERSHIP QUALIFICATIONS:** (Write down the qualifications required to become a member)



**RECRUITING**: (Write down your ideas for promoting the club and recruiting new members. List the various forms of media your school has to assimilate information)



**MEETINGS:** (Clubs shall structure meetings with the club advisor to fit the needs of the club and to fulfill the goals that have been set forth. Meetings must be held at least once a month and minutes taken. A copy of the minutes must be given to the Club Council when asked.)

Meeting Day: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time: from\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_

Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SELECTION OF CLUB OFFICERS:** (Explain how and when officers will be selected/elected, who elects them, how long they will hold office, and what the qualifications of office shall be). NOTE: ALL OFFICERS MUST BE SELECTED BASED ON YOUR CLUBS CONSTITUTION. 

 **AMENDMENTS:** All clubs must submit a constitution. Write down the process in which the bylaws in the constitution may be amended (i.e., who can recommend a change and what percent of a vote is required)

**CLUB MEMBERS:** Please write down the names of 15 people that ARE NOT officers that are interested in your club.

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**CONSTITUTION MODEL**

CONSTITUTION OF THE HERITAGE HIGH SCHOOL [*Club Name*] CLUB

PREAMBLE

We, the members of the Heritage High School [*Club Name*] Club, in order to promote a more well- rounded student body, do adopt this Constitution.

Article I – Authority

Section I – This authority vested in the Associated Students of Heritage High School by its Constitution and decisions rendered under this authority, shall extend over all members of the Heritage High School [*Club Name*] Club.

Section II – This Constitution shall be subordinate to the Constitution and laws of the federal, state and county governments and of the rules of the Board of Trustees of the Liberty Union High School District and the Associated Student Body of Heritage High School.

Article II – Name and Membership

Section I – The organization to which this Constitution applies shall be known as the Heritage High School [*Club Name*] Club.

Section II – All students attending Heritage High School have the right to join the Heritage High School [*Club Name*] Club.

Article III – Leadership

Section I – Membership

The executive powers of the leadership shall be vested in the President, Vice President, Secretary and Treasurer.

Section II – Nominations and Elections

The Officers will be nominated by members of the club, and voted upon by the membership. Elections are to be held at the first fall meeting. The term of office is for one school year.

Section III – Advisor(s)

1. The Advisor(s) shall be a Certificated staff member in good standing, approved by the principal.

 2. It is permissible to have co-Advisors.

Section IV – Duties

1. President: The President shall preside over all members and meetings held by the club. The President shall make all bus and/or accommodations reservations for trips, and shall secure chaperones.

2. Vice President: The Vice President shall possess all duties of the President when the President is absent, and assists the President in any way.

3. Secretary: The Secretary shall take minutes and attendance at each meeting. Shall arrange for the meeting place, place announcements and meeting times/places in the school bulletin, and write letters as necessary.

4. Treasurer: The Treasurer shall collect all monies for trips and fundraisers. Shall make sure all students going on trips are prepaid.

 5. Advisor(s): The Advisor(s) shall approve and supervise all club activities.

Section V – Voting

Each member shall have one vote except the President, who shall only vote in case of a tie. Subject must pass the membership by a majority vote.

Article V – Consequences

Section I – Officers

If any member of the club feels that a member of the cabinet is not doing his/her job properly, they may bring it up at the meeting, and then the members can make a motion for what shall be done. If it is decided by a majority vote to remove the officer, then the President can, if desired, stop this action and place the officer on probation. If the officer is the President, then he/she will be impeached.

Section II – Club Member

If any club member is complained about or has acted improperly as a Heritage High School student, then this person, upon the majority decision of the officers, may be placed on probation for one (1) month, or removed from the membership.

Article VI – Fundraisers

Section I – The Heritage High School [*Club Name*] Club will hold two fundraising activities a year to defray the cost of event(s).

Article VII – Amendments

Section I – Amendments to this constitution shall be proposed by ⅔ of the club membership. Such amendments shall become ratified by the ⅔ majority of the total vote cast.